



BALMORAL MEDICAL PRACTICE

148 - 152 Spit Road
Mosman NSW 2088
Ph: 8209 3999, Fax: 9939 5600

www.balmoralmedicalpractice.com

Dear Practice Manager

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Request To Release Medical Records

Our practice has received a request from the following patient for the release of his/her medical file.

Please make arrangements for a copy of the file to be sent to our surgery.

If you use Best Practice, copying the records to a compact disk using XML format, is the most convenient and quick format for transferring the records.

The patient is aware that there may be an administrative fee for this service.

I,

D.O.B.

of

hereby authorize the release of my medical records to Dr.

at Balmoral Medical Practice.

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Signature of Patient

.....
Date